



PLANS AND REVISIONS

Permit technicians will process plans and revisions received through the mail, FedEx, UPS, or courier as time permits--possibly taking as long as ten (10) working days unless you choose the overtime option detailed below. We do, however, strongly encourage that a design professional, contractor, or other knowledgeable individual submit plans and revisions in person to the permit technician. Often there are technical questions concerning the documents that need to be answered. Also, the submitter should insure the collation of plans is properly done.

Overtime Option: Upon receipt of this completed and signed form, we will collate your revisions within two (2) working days. Overtime charges, at the rate of \$70.00 per hour (one hour minimum), will be payable upon issuance of the permit. Please complete the following information, sign, and return to the City of Las Vegas, Department of Building and Safety, 731 S. Fourth Street, Las Vegas, NV 89101; or you may fax it to (702) 384-1057.

Company Name: _____

Name of Job: _____

Address of Job: _____

Plan Check # (if applicable) _____

Signature

Date